



Moorpark SLO Committee Minutes

Tuesday, February 11, 2020, 1:00-2:20pm in A-138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and
- Monitor and document Student Learning Outcome efforts and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter	X	Student Health Center	Sharon Manakas	
Co-chair	Oleg Bepalov	X	Performing Arts	John Loprieno		Fine Arts	Erika Lizee	X
Academic Senate President	Nenagh Brown	X	Counseling	Trevor Hess	X	Library	Danielle Kaprelian	
Dean	Matt Calfin		EATM	Brenda Woodhouse		EOPS	VACANT	
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy/ Sydney Sims	RK	Media Arts & Comm Studies	VACANT	
ACCESS	Sile Bassi	X	Health Sciences	Christina Lee		Guest	Mary Rees	X
Athletics/ Health Education/Kinesiology	Brock Cushman		Life Sciences	Andrew Kinkella		Guest	Jamie Whittington-Studer	X
Behavioral Sciences	Julie Campbell		Mathematics	Laurel Drane	X			
Business/Accounting/CIS/CSNE	Ruth Bennington	X	Physics/Astronomy/Engineering/Comp Sci	VACANT				
Chemistry/Earth Sciences	Rob Keil		Social Sciences	Christian Beam				

Agenda Item	Notes
1. Call to Order Public Comments Approval January 14, 2020 Minutes	Call to Order: 1:08 Public Comments: Rachel shared that she is honored to conduct the orchestra this semester. They will be playing a piece by Terry Riley at the Spring Festival on March 14 and Beth Megill's dance class will be performing beside them. A formal concert will be in the PC on May 2, at 7:30pm. Representation updates: Jamie Whittington-Studer's name will be sent to Academic Senate to make her the official representative for Communications. Loay Alnaji teaches class during meeting hours and will no longer attend SLO Committee. Approval of January 14, 2020 Minutes: Did not make quorum.

<p>2. SLO Coordinator Report</p>	<p>Rachel received clarification regarding last meeting’s discussion on Internship courses. They are working this semester to switch to Canvas to give faculty ability to enter a grade. Rachel will work with Raul Torres to connect unit part into the grading process to get assessment results streamlined for Internships.</p> <p>Rachel is allowing people to shadow her on March 23 while she meets with Dance, Communication Studies, and Counseling to make sure all their SLO information is correct and making plans for the new system.</p> <p>Health Information Management was on list of areas to connect with but it doesn’t exist per Carol Higashida.</p> <p>Economics and Environmental Science meetings are left to be scheduled.</p> <p>Holding off on GLOs until eLumen is ready and a new process is developed.</p>
<p>3. ACCJC SLO Update: Mary</p>	<p>Mary wants to get SLO Committee’s input on the self-study accreditation Midterm Report which is due in October and needs to go to the Board by June. She shared sections of the report that are relevant to the SLO Committee.</p> <p>Three recommendation:</p> <ol style="list-style-type: none"> 1. Disaggregation of SLOs - Analyze and disaggregate learning outcomes for sub populations as defined by the college <ol style="list-style-type: none"> a. Moving towards recommendation by purchasing eLumen to help with analyzing and disaggregation. b. Oleg will rewrite timeline if training for faculty and leads is not completed by spring 2020. c. Dani pointed out it might be too hopeful to say the IE office will be able to have disaggregated SLO reports by summer 2020. Mary suggested a revision to use “draft” of “first run”. 2. Regular assessment of course learning outcomes – In order to increase effectiveness, the team recommends that the college conduct regular assessments of the approved course learning outcomes for all officially approved courses appearing in the college catalog <ol style="list-style-type: none"> a. Will acknowledge that many departments have a time frame set so SLOs are assessed on a shorter term schedule than the five years. They have quick turnaround and more effective modifications of their pedagogy to increase student success. 3. Long range financial planning <p>Reflection on improving institutional performance</p> <ol style="list-style-type: none"> 1. SLOs <ol style="list-style-type: none"> a. How are SLOs and assessment process helping the college improve teaching and learning? Dani said departments are having discussions on what students are learning and how to refine. Dani will ask Julie Campbell for Psych meeting minutes, Laurel will ask for Math’s and Ryan for English to show this is being done. b. What growth opportunities in the assessment process has the college identified to further refine its authentic culture of assessment? eLumen will map data to GE and meetings will be established to discuss data. We’re going to look further into our GELOs, PLOs, and college level outcomes. c. What assessments may be falling behind and what is the college doing to complete the assessments? SLO Coordinator works with the programs and eLumen will help keep programs on schedule. 2. Institution-set standards like retention, success, number certificates, and number of degrees. <p>QFEs introduced last accreditation round for improvement:</p> <ol style="list-style-type: none"> 1. Institutional Effectiveness 2. Program Planning <p>Additional insight or comments can be emailed to Mary, Dani, or Oleg.</p>



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<p>1. Discussion of Committee Charge</p>	<p>Nenagh explained that the Decision Making Handbook is updated every three years and it lays out all committees and their processes. Each standing committee has been asked to look at their charter and check if this is what their committee should be doing and if there should be any updates. Also check membership and see if it includes the correct people to complete the tasks listed in the charter. Committee will make a recommendation as a group and it is sent to Academic Senate Council to be compiled and reviewed. Final document is signed off by Academic Senate President, Classified Senate President, Associated Students President, and the President of the College. Nenagh is suggesting this be done every five years instead of three.</p> <ul style="list-style-type: none"> SLO Committee is the only standing committee without classified representatives and Dani asked if classified should have representation. Student services areas need to do Student Services Outcomes but unsure if they are done by classified. Dani will ask Gilbert Downs to visit and share his thoughts and Nenagh will find out more about SSOs. Nenagh asked if the committee is prepared to embrace classified if SSOs are part of classified SLO plans. Associated Students wants their advisory positions to be made voting to help strengthen their attendance and responsibilities. Nenagh asked if the committee would benefit from having a student perspective and would it help to make them a voting member. Associated students was initially asking for a voting member and an alternate but per Nenagh’s conversation with Kris Hotchkiss, they are reconsidering and may withdraw that idea. Associated students will be invited to next meeting. Dani asked if the SLO Committee needs to be a standing committee or should it serve as an advisory committee. She also asked if positions should be by department or division. Many agreed committee and positions should remain the same but no quorum to vote. <p>Dani will send out a Survey Monkey:</p> <ol style="list-style-type: none"> Classified and Associated Students as voting members? Committee composition by department of division? Should committee be standing for governance, advisory, or work group of governance?
<p>2. Any other items of Interest (eLumen updates, etc)</p>	<ul style="list-style-type: none"> eLumen is scheduled for February 18 Board Meeting. SLO Committee was not scheduled to meet in March but will meet on March 10. Might not be a May 12 meeting due to finals Relationship between SLO and curriculum committees is not fully resolved. Curriculum committee will not comment on SLOs but can contact Rachel with questions. Dani will notify Curriculum Committee by email.
<p>Announcements</p>	
<p>Adjournment</p>	<p>Future Meetings</p>
<p>Adjournment – 2:20 PM</p>	<p>Fall 2019: September 10, October 8, November 12 Spring 2020: January 14, February 11, March 10, April 14, May 12 (finals week)</p>